



ACADEMIC SENATE MEETING MINUTES

Thursday, November 8, 2012

- Present:** Reem Asfour, Mary Asher-Fitzpatrick, Lindy Brazil, Paul Carmona, Guillermo Colls, Kim Dudzik, Angela Nesta, Lilia Pulido, Dave Raney, Seth Slater, Pat Thiss, Michael Wangler
- Absent:** Michael Aubrey, Jesus Miranda, Alicia Munoz, Terrie Nichols
- Guests:** Michelle Garcia, co-chair of the Environmental Sustainability Planning Committee; Pat Setzer, co-chair of the Curriculum Committee

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Michael Wangler called the meeting to order at 2:10pm. Michael stated that there was no quorum at that time and they would have to table any voting until such a time as they had quorum. It was also mentioned that the agenda would be taken out of order to accommodate guests.

I. Approval of Minutes

Michael passed the meeting minutes around once quorum was reached, but the meeting ran out of time and he announced they would be approved at the next meeting.

II. President's Report

A. Announcements

Information was provided about upcoming events and activities.

Michael announced that Alicia Munoz & Jesus Miranda were at the Fall Plenary in Irvine.

Mary Asher passed around a disability basketball team event flyer saying the press had attended and it was a successful event with much support.

There was no faculty note taker for the meeting.

B. Post-Election Debrief

Results of the November 6 general election were discussed, including the effects of key local and statewide propositions on Cuyamaca College.

Michael stated that he would be attending a forum with Mark Zacovic at 4pm to discuss the election results adding that Proposition 30 had passed along with Measure V, the local bond. Michael then shared a power point regarding budget for the next few years. He said the college was still in 'worst case scenario' mode and would continue as such hoping to maintain a large ending balance to help in future years.

Michael stated that funding from the tax initiative would be helpful for the following year especially if the economy continued to improve and that the approval of Proposition 30 would actually help the college

for a few years. He then reviewed past history illustrating how things had gone for the past 10 years. Michael also stated that the Governor's January budget would also affect things.

Michael said that there would be a summer schedule and perhaps classes would be added in the Fall. There was a discussion on the Senate floor regarding making sure that both colleges were accountable with their FTES and Michael stated that the Chancellor was watching this closely. There was also a discussion regarding dedicated income from international students and cell tower agreements and Michael discussed how this breaks down between colleges based on size. He also discussed base allocation and how it works between the colleges. He said a better way to secure dedicated income is for Cuyamaca to get its own sources rather than going after Grossmont's. He said once an agreement was reached on the budget allocation, the administration would go to the Foundation to discuss options for getting dedicated income.

Michael stated that he had met with the Chancellor, the President, and the consultant to discuss budget issues and he went over what they covered. He said many ideas were out there but until negotiations were finished, none of them would move forward. He suggested that the Senate members remind college administrators about dedicated income when meeting with them adding that people at the college have to make this happen. There was more discussion on the Senate floor and then Michael said he would be meeting with the President to discuss and plant the seed of dedicated income for the college. He then suggested to possibly have a brainstorming session regarding dedicated income at the next convocation and encouraged the Senate to make their suggestions known.

It was noted that the Senate had a quorum at 2:45pm and the minutes were circulated for review.

Michael then discussed Measure V which had passed and would be giving \$398 Million to the Grossmont Cuyamaca College District adding that the split between the colleges was predetermined but they would still be having negotiations adding that they would be looking at a strategic approach due to logistics. Michael stated that if Cuyamaca even got 30%, they would be able to take care of all the big projects they needed to address. Michael added that it would be at least 1-2 years before the bigger projects broke ground with the rebuilding of the F Building being the highest priority. Michael also mentioned that there were current discussions being held regarding moving the District Offices to Cuyamaca and having them down where the One Stop location currently is.

C. District & College Council Updates

Updates were provided on discussions and actions taken at recent District & College Council Meetings.

No updates were given.

III. Vice President's Report

A. SOC Committee Appointments

Alicia Munoz was to report on new faculty appointments but in her absence, Michael noted that Chris OByrne had been appointed to the Budget Analyst Search Committee, and they were hoping to have a new analyst by January 2013.

IV. Committee Reports

A. Professional Development Committee

Jodi Reed, co-chair of the Professional Development Committee, was to provide an update on recent committee work, including plans for Spring 2013 flex week, but Michael announced that Jodi was not able to attend the meeting and would provide this information at a future meeting.

B. Environmental Sustainability Planning Committee

Michelle Garcia, co-chair of the Environmental Sustainability Planning Committee, provided an update on recent committee work, including a report on the recent Environmental Sustainability Planning Committee retreat.

Michelle stated that the Sustainability Committee was finalizing a Strategic Master Plan and that last month they had a retreat and spent time discussing the vision for Cuyamaca adding that staff and faculty had come to brainstorm with them.

Michelle stated that the Master Plan would be sent out to the Senate for review and she requested Senate input. She then provided a background regarding how they align with the college focus areas reviewing their purpose, educational programs, and other items.

Michael suggested they pair with the Curriculum Committee and she said they were looking at how to infuse sustainability into course outlines and were also discussing criteria to define a 'green' course. Michelle went on to describe her objectives saying they were encouraging volunteerism and also working on a Conservation and Sustainability Club.

Michael gave an example of a college that had been successful with their 'Green' curriculum, Butte Community College, and mentioned that they were a national leader in sustainability being the first college to be 'off the grid' having solar panels all over the campus. It was mentioned that our Facilities Department was looking into various solar programs for our college as well. It was also suggested to digitize the 'green' book collection at the library and Angela Nesta stated they were already doing that. There was a discussion regarding various 'green' options on the Senate floor. Michael then stated he would be sending out Michelle's Strategic Master Plan for review to the Senate.

C. Curriculum Committee

Pat Setzer, co-chair of the Curriculum Committee, provided an update on recent committee work, including development of the Curriculum Board Packet for December 2012.

Pat Setzer stated that he was taking a packet to the Governing Board for their December meeting. He said the new procedure was that they were submitting curriculum every semester instead of just once a year. He said they were suggesting four new degrees and that two of these had been approved – Studio Art and Political Science – adding that the other two - Kinesiology and Biological Sciences with an Allied Health Track - would hopefully be approved at the next Board meeting on November 20th. Pat stated that the packet would be coming to the Senate for approval before the next Board meeting. He said not much else was going on, but in the spring they planned to begin to review Program Outcomes.

Paul Carmona asked specifics on types of degrees and Pat explained the process.

Michael stated that the curriculum packet would be reviewed at the next Senate meeting in 3 weeks adding that it would be an 'off' schedule meeting on the 5th Thursday in November on the 29th encouraging everyone to put it on their calendar. Pat recommended that if Senate members could not attend this meeting, to please send a proxy in their place as this packet was very important to get approved. Michael ended by stating that the relationship between Senate and the Curriculum Committee was working well.

V. Action

A. Ensuring Quality Online Instruction

The Senate entertained a motion to endorse the Online Teaching & Learning Committee's revised guidelines for online instructor qualifications entitled "Ensuring Quality Online Instruction."

MSC (Raney/Nesta) to endorse the Online Teaching & Learning Committee's revised guidelines for online instructor qualifications entitled "Ensuring Quality Online Instruction."

Discussion:

Paul Carmona was concerned about the language stating that it needed further clarification with regards to the word 'requirement' adding that the word 'requirement' sounded mandatory and they might want to consider tweaking the verbiage a bit more.

Dave Raney stated that the current verbiage was to accommodate suggestions from the last Senate meeting.

There was much discussion on the Senate floor with suggestions such as instead of 'must' and 'required' that 'strongly recommended' be used instead along with the suggestion that the document use 'outcomes based language'.

Pat Setzer took issue with how the current language encroached on the contract. Pat Thiss then asked if AFT could review it and look at it from a contractual aspect, but Seth Slater stated that he was told that the language did not, in fact, infringe on the contract.

Michael then reminded the group that the Senate had previously approved this language in 2009. Guillermo Colls suggested that the Senate move forward to change it anyway, but Michael explained the process stating that since the Senate had previously approved it, it needed to be documented that the Senate was now reversing their position.

Michael agreed with the suggestion to use more outcome based language like 'expected to meet the following' to appear important without using the word 'required'. He then suggested tabling the approval, to have the committee review it again with the Senate recommendation that the language be changed to a more outcomes based language, and then bring it back to the Senate at a later date for approval - the Senate agreed.

B. Fall Plenary Resolution

The Senate entertained motions on any of the resolutions to be voted on at the Fall Plenary on November 10, 2012.

No motions were made.

Discussion:

Michael said he would be voting on resolutions at the Fall Plenary adding that the resolutions where the Senate did not take a position on, he then discussed those with the faculty mostly affected.

Mary Asher-Fitzpatrick asked about reference to program discontinuance and Michael described it saying it was a paper summarizing how different colleges handle program discontinuance.

Guillermo Colls said that Mary Graham had sent him another recommendation but that he couldn't access email. He suggested that Michael ask Mary what her concern was and Michael said he would contact her. However, at the end of the meeting, Guillermo Colls announced to Michael that he had accessed his email and the Plenary resolutions that Mary Graham was concerned with were 1801 and 2001.

Michael stated that he would give a full report of the Plenary at the next Senate meeting.

C. District Governance Handbook

The Senate entertained a motion to endorse the revised and updated version of the District Governance Handbook.

MSC (Nesta/Slater) to endorse the revised and updated version of the District Governance Handbook.

Discussion:

Paul Carmona noted under faculty heading that it mentioned there was a section of text stating 'rely primarily upon' and Michael explained that in the 10 plus one, the Governing Board relies primarily upon advice from the Senate, but there were also other issues that they have to come to a mutual agreement adding that it was strong language because of this agreement.

D. Administrator Emeritus

The Senate entertained a motion to recommend emeritus status for all qualified, retired Cuyamaca College administrators to the Chancellor's Cabinet.

MSC (Brazil/Colls) to recommend emeritus status for all qualified, retired Cuyamaca College administrators to the Chancellor's Cabinet.

Discussion:

Michael stated that he had the list of names and would be giving them to Mark Zacovic and they were planning for presentations at the Board meeting in January.

VI. Information

A. Annual Implementation Plan for 2012-13

The college Annual Implementation Plan for 2012-13 was presented for discussion.

Michael stated that this information item was not ready for presentation and tabled it to a future meeting.

VII. Announcements/Public Comment

There were no announcements or public comment.

Meeting ended at 3:50pm.
Recorded by Joy Tapscott